

NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW DENTAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW CAREFULLY.

How Tara Boyle, DDS, PA May Use and Disclose Your Protected Dental Information:

Tara Boyle, DDS, PA employees will only use your dental information when doing their jobs. For uses beyond what Tara Boyle, DDS, PA normally does, we must have your written authorization unless the law permits or requires it. The following are some examples of our possible uses and disclosures of your dental information.

Uses and Disclosures Relating to Treatment, Payment, or Health and Dental Care

Operations: For treatment: Tara Boyle, DDS, PA may use or share your dental information to approve or deny treatment and to determine if your dental treatment is appropriate. For example, Tara Boyle, DDS, PA's dental care providers may need to review your treatment plan with your healthcare provider or dental specialty provider for medical necessity or for coordination of care.

To obtain payment:

Tara Boyle, DDS, PA may use and share your dental information in order to bill and collect payment for your dental care services and to determine your eligibility to participate in our services. For example, your dental care provider may send claims for payment of dental services provided to you.

Other Uses and Disclosures of dental information required or allowed by law:

Information purposes: Unless you provide us with alternative instructions, Tara Boyle, DDS, PA may send appointment reminders, cancellations and other materials about the program to your home and/or make telephone calls to your home or to other numbers provided to us by you for appointment reminders and/or cancellations.

Public health activities:

Tara Boyle, DDS, PA may disclose dental information when required to collect or report information about disease or injury, *or* to report vital statistics to other divisions in the department and other public health authorities.

Abuse and Neglect:

Tara Boyle, DDS, PA will disclose your dental information to appropriate authorities if we reasonably believe that you are a possible victim of abuse, neglect, domestic violence, or some other crime. Tara Boyle, DDS, PA may disclose your dental information to the extent necessary to avert a serious threat to your health or safety or the health or safety of others.

Families, friends or others involved in your care:

Tara Boyle, DDS, PA may share your dental information with people as it is directly related to their involvement in your care or payment of your care. Tara Boyle, DDS, PA may also share dental information with people to notify them about your location, general condition or death. Compensation programs that provide callers or visitors who ask for work-related injuries or illnesses without regard to fault.

Request restrictions:

You have a right to request a restriction or limitation on the dental information Tara Boyle, DDS, PA discloses about you. Tara Boyle, DDS, PA will accommodate your request if possible, but is not legally required to agree to the requested restriction. If Tara Boyle, DDS, PA agrees to a restriction, Tara Boyle, DDS, PA will follow it except in emergency situations.

We are required by law to maintain the privacy of, and provide individuals with, this notice of our legal duties and privacy practices with respect to protected health information. If you have any objections to this form, please ask to speak with our HIPPA Compliance Officer in person or by phone at our Main Phone Number.

Signature below is only acknowledgement that you have received this notice of our Privacy Practices:

Print Name: _____ Signature: _____ Date: _____